Shorts Farm,

Northlew,

EX20 3NR

Email: [clerk@northlewparishcouncil.org.uk](mailto:clerk@northlewparishcouncil.org.uk)

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To: All members of Northlew Parish council

You are summoned to the general meeting of Northlew Parish Council on Monday 20th Jan at 7.30pm at the Victory Hall (back room), Northlew.

Please let me know if you are unable to attend.

Kind Regards

Johannah.

**AGENDA**

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| --- | --- | --- |
| 1 | Apologies for absence- DK CM | All |
| 2 | Declaration of interest |  |
| 3 | Minutes – to consider, resolve and approve the minutes of the meeting held  Action points arising:   * JS has contacted training representative but she is no longer available to help. * JS has contacted 5 gardening companies to invite them to tender for the maintenance of the playing fields. | ALL |
| 4 | Finance –  Outstanding payments:  Maggie Milledge – Inv No: 005 - £150.00  Riven – 13.54  Vision ICT - £24.00  J.Shaw - £40.00 payment to ICO  Payment received from:  Seamoor Lotto - £20.00  Precept & Budget preparation dates:   * Agree precept- Jan 20th meeting * Submit precept – Jan 31st * Detailed budget - * Communication / consultation with parishioners – Annual Parish assembly – April 21st. * Prepare accounts for Internal Audit Review * Submit Audit - Sept |  |
| 5 | Planning Applications:  New application:  3669/24/LBC – Lake Farm - Internal alterations | SWi |
| 6 | Correspondence:   * Letter from an parishioner ref the shared boundary between their property and the Playing Field.   ‘*The fence, which I believe falls under the responsibility of the village council to maintain, has been in a state of disrepair for some time. Much of the chain link has become detached or broken, and several of the posts appear to be rotten. While I had initially planned to approach this matter in the new year, the recent spell of bad weather has exacerbated the situation and highlighted the urgency of addressing these issues.*  *Given the extent of the damage, repair does not appear to be viable, and a full replacement may be necessary. With the addition of the residences (Oakleigh and Ashwood), it may also be worth considering whether a different style of fencing might better serve the privacy needs of both residents and playing field users.*  *I kindly request that the council review the condition of the fence at your earliest convenience and consider arranging for the necessary replacement. Please let me know if you require any further details or if there is a specific process I should follow to formally raise this concern’*   * Contact from Victor Hulbert ref the platform he currently uses to create the newsletter. To have the printing without ads there will be a charge to upgrade to their premium $99 per year or $10 per month. |  |
| 7 | Allocation of tasks to councillors |  |
| 8 | Questions / AOB / Date of next meeting   * Crow scarer * Landmark tree being delivered 23rd Jan, council needs to decide where to plant it. |  |