Shorts Farm,

Northlew,

EX20 3NR

Email: [clerk@northlewparishcouncil.org.uk](mailto:clerk@northlewparishcouncil.org.uk)

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To: All members of Northlew Parish council

You are summoned to the general meeting of Northlew Parish Council on Monday 16th June at 7.30pm at the Victory Hall (back room), Northlew.

Please let me know if you are unable to attend.

Kind Regards

Johannah.

**AGENDA**

|  |  |  |
| --- | --- | --- |
| 1 | Apologies for absence- | All |
| 2 | Declaration of interest | ALL |
| 3 | Minutes – to consider, resolve and approve the minutes of the meeting held  Action points arising:   * Councillors requirement to re-register their interests – see below item 7 * Playground Funding * Playground gatepost replacement * Swing repair * Damaged roof and delaminated wood on multiplay area repair or replace. * Dog waste bin repair. * Thank you card sent to Graham & Hazel for VE day. * Dartmoor Bars voucher * DALC training – see below item 9 | ALL  JS  RW  AA  AA  AA  SM  JS  CM  JS |
| 5 | Finance – Bank reconciliation.  JS contacted Natwest  Invoices Paid:  Invoices for approval:  Grass Cutting - £160.00  Middle Oak Sanitary Services - £105.00  Riven - £13.54  HMRC – (refund to JS) £69.04  Payment received from Seamoor Lotto - £10.50 | CM / JS  JS |
| 6 | Planning Applications:  No new planning applications  005/25/FUL – Land at Northlew – Conditional approval | ALL |
| 7 | DALC Advice on register of interests for councillors:  “ A councillor is responsible for deciding interests held (whether disclosable pecuniary interest or another interest in the council's code of conduct.) A register of interest must be submitted to the Monitoring Officer within 28 days of being elected and it is the councillor's responsibility to keep that register updated and therefore advise the Monitoring Officer of any changes. The council will also need to know of these changes so that they can update the register published on their own website.  It is not the clerk's responsibility to oversee the registering of interest on an ongoing basis, but you could issue a reminder from time to time.  If a councillor does not keep their register of interest updated, they leave themselves open to being reported to the Monitoring Officer.   If anyone feels that the Code of Conduct has been breached, that needs to be reported to the Monitoring Officer who is the only person who can decide about whether there has been a breach.” |  |
| 8 | Playground - update on works to the play equipment and funding opportunities to upgrade the play equipment.  Fund raising Pig racing event  Fitness equipment package – JS has contacted the company ref grant information and lead times | ALL  CM  JS |
| 9 | DALC Training:  Clerk: There is a 3 part “Clerk’s Essentials” course available - module 1 has already been completed JS was unable to attend as in working hours, Modules 2 & 3 are on June 23rd and July 21st respectfully again during working hours.  Councillors: Courses available “Introduction to Planning”, “Code of Conduct”, “Being a Good Councillor” etc, there are various dates available.  New E-learning modules are also available. Currently “An Introduction to Local Councils” is the only one that is close to our requirements. 1 hour course at £16 +VAT  In person training can be organised – a bespoke session is £250 plus VAT & mileage for up to 10 delegates | JS |
| 10 | Correspondence   * William Alger has noticed some of the boarding around the woodchip pit have come loose. * An Orienteering Challenge will take place from Haytor on 31st August. Relevant information has been sent to all councillors for sharing as wanted |  |
| 11 | Questions / AOB / Date of next meeting |  |