

Northlew Parish Council

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Minutes of the Annual General Meeting of the Parish Council held virtually via Zoom at 7.30 pm on Tuesday 4 May 2021

Present:

Councillors: Holly Dancer (HD) – Chair
Celia Miners (CM) – Vice Chair
Shirley Brookman (SB)
Gillian Dixon (GD)
Bryan Dufty (BD)
Mark Rundle (MR)
Sue Main (SM) – Clerk

Apologies: Mai Cudmore (MC)
Shaun Millership (SLM)
Andrew Alger (AA)

Borough Councillors: Patrick Kimber (PK) – West Devon Borough Council (WDBC)
James McInnes (JMcl) - Devon County Council (DCC)
Clare Kemp (CK) – West Devon Borough Council

Public Question Time

None.

1. Apologies for Absence were received from Mai Cudmore, Shaun Millership, Andrew Alger, Patrick Kimber, James McInnes and Clare Kemp.

2. Elect Chairman and Vice Chairman.

Mrs Holly Dancer was proposed as Chair by MR and seconded by BD. All agreed.
Mrs Celia Miners was proposed as Vice-Chair by BD and seconded by MR. All agreed.

Thanks were extended by all to both Chair and Vice Chair for their ongoing hard work and support on the Council.

3. Declarations of Interest – none.

4. Minutes of the meeting held on 26th April 2021 were approved and signed by HD post the meeting.

5. **Planning Applications** – none.

6. **Any Other Business**

Insurance Renewal – HD confirmed SM was still awaiting the final renewal details for the annual insurance. It was agreed this would be approved by the FWP for payment before the due date on 1 June.

Correspondence - HD confirmed receipt of an email from a Parishioner thanking the Council for their hard work and for producing a very clear report on the results of the Public Lavatory Survey. The parishioner had also offered to hold a fundraising lunch to raise funds.

Defibrillator - SM confirmed that she had been in touch with Kate Hawkins who managed the village defibrillator. Kate advised that replacement AED pads (£33.60 plus VAT) and an outdoor cabinet (£450 plus VAT) were required. These expenses were approved and enquiries would be made to find a local electrician to fit the cabinet as a matter of priority. Kate was currently working on producing a training video for distribution to the community and the possibility of raising funds to purchase a training defibrillator would be discussed at the next meeting.

7. **Date of Next Meeting**

The next meeting would be held in person at the Victory Hall on Monday 21 June at 7.30 pm.

There being no further business, the meeting closed at 8pm.

Actions Points arising from this meeting and the previous meeting held on

26th April 2021

	Planning Matters – investigate residential status of wood lodges	AA
	Correspondence – piece on village first responders to be included on e-noticeboard and in the next edition of Northlew News	SM/CR
	Playground Working Party MC to meet with parishioners when Covid restrictions lift to recruit more volunteers to the Playground Working Party	MC
	Public Lavatory and Shop Survey – contact with PCC to encourage feedback on SB proposal	SLM
	Square Pump – SLM to meet with Conservation Officer and report back on repair to shelter and pump	SLM
	AOB - purchase of AED pads and outdoor cabinet and affixing to be arranged	SM