

Northlew Parish Council

Clerk: Mrs Sue Main
Email: clerk@northlewparishcouncil.org.uk
Mobile: 07956 312047

Minutes of the Ordinary Parish Council held virtually via Zoom at 7.30pm on Monday 15th March 2021

Present:

Councillors:	Holly Dancer (HD) – Chair Celia Miners (CM) – Vice Chair Andrew Alger (AA) Shirley Brookman (SB) Mai Cudmore (MC) Gillian Dixon (GD) Bryan Dufty (BD) Mark Rundle (MR) Shaun Millership (SLM) Sue Main (SM) – Clerk
Borough Councillors:	Patrick Kimber (PK) – West Devon Borough Council (WDBC) James McInnes (JMcl) - Devon County Council (DCC)
Apologies:	Shaun Millership (SLM) Clare Kemp (CK) – West Devon Borough Council

Public Question Time

Clive Leworthy and Tony Watkins from Airband attended this session to provide a short presentation and Q&A on the rollout of fibre optic broadband to the Northlew area due to start in Q3 and completed by Q4 2021. They agreed to send through a copy of the presentation and a flyer which could be included in future copies of the noticeboard and the newsletter.

- 1. Apologies for Absence** were received from SLM and CK.
- 2. Declarations of Interest** – MC declared her interest in Planning Application 0555/21/FUL discussed in Item 5 below.
- 3. Minutes of the meeting held on 15 February** were approved and signed by HD post the meeting.
- 4. Action Points Arising** – these were discussed in the relevant items below.

5. Planning Applications

Ref: 0555/21/FUL– there was no objection.

Wood lodges in the nearby woods – Appendix A Action Points Arising refers. **Action:** AA agreed to investigate.

6. Finance

Payments – SM referred the Council to Appendix B seeking approval on the monthly payments to be made, which was given. It was also agreed that the annual subscription to Devon Communities Together would be renewed for another year at £50. SM reminded all that the Annual Planner already circulated had been updated for 2021 and would be uploaded onto the Councillor Portal to act as an aide-memoire as and when required.

7. Annual Parish Assembly 2021

HD briefed all on the intended format and content for next month's Parish Assembly and asked for any comments to be fed back.

8. Correspondence

There was none.

9. Playing Field and Playground Update

Playground – MC agreed to lead the newly formed Playground Working Party along with any other parishioners who express an interest. **Action:** The WP policy and ROSPA safety report which was due out this month would be forwarded to MC.

Grass Tendering – following a successful response from advertising on various local facebook sites, SM outlined the four quotes she had received from companies wishing to take over from the existing contractor who was stepping down having worked for the Council for many years. It was agreed that local contractor Michael Lashbrook be given the contract and a letter of thanks would be sent to the previous contractor.

Benches – these were currently being stored (with thanks to CM) and would be installed after the first grass cut. Thought would be given to where these should be optimally sited.

Dogs in Playing Field – AA reported that he had found parishioners in the playing fields with their dogs and they had been reminded of the No Dog policy in this area.

10. Public Lavatory

The Survey on the Public Lavatory had now been distributed via the Northlew News, noticeboard, website, post drops, hardcopies available in the Square Shop, Victory Hall and Church Rooms. **Action:** The deadline for responses was 16th April, the results of which would be reported at April's meeting.

11. Newsletter

CM confirmed that she had now published the March edition of the new quarterly Northlew News on Friday 12th March and this was now available in hardcopy format at the various collection points, including the Square Shop, had been emailed to the usual distribution list, was

available in larger print size and could be downloaded from the website. Initial feedback had been very encouraging with plenty of contributors, including thirteen advertisers which meant the publication was self-funded and would be available to parishioners free of charge. Follow on editions would be in June, September and December.

12. Matters brought forward by Chair and Councillors

New Councillor Courses – SB confirmed that she has now attended all four virtual sessions of the New Councillor course and had found it informative. GD was also halfway through the sessions and had found them equally useful.

DALC Briefing post 7 May - HD confirmed that herself and SM were attending the DALC briefings in April to confirm what legislative changes will be made post 7 May in line with the easing of lockdown restrictions and would report back at the next meeting.

There being no further business, the meeting closed at 21.00.

Actions Points arising from the Minutes of the Ordinary Parish Council Meeting on 15th March 2021

Item	Description	Responsibility
5.	Planning – investigate residential status of wood lodges	AA
6.	Finance – updated planner 2021 to be uploaded onto Councillor Portal	SM
7.	Annual Parish Assembly – suggestions on content to be passed to HD ahead of next month’s meeting	All
9.	Playing Fields and Playground Send WP Policy and Rospa Safety Report to MC Grass Tendering – appoint new contractor and send thank you note to exiting contractor	SM SM
10	Public Lavatory – Analysis from public consultation survey to be collated and presented at next meeting SLM to remove vegetation on roof to fully inspect condition	SM SLM
12.	Matters Arising Square Pump – SLM to arrange new casing	SLM