**Monday 19th May 2025. AGM and General Parish Council Meeting**

1. **Apologies for Absence**

Apologies Dave Kent (DK) Siobhan Williams (SWi)

Johannah Shaw (JS) Patrick Kimber (PK)

Present: Mark Rundle (MR) Bryan Dufty (BD) Rob Woolley (RW)

Pat Hutton (PH) Andrew Alger (AA) Celia Miners CM

Shaun Millership (SM) Sam Wakeman (SW)

1. **Declarations of Interest**

None recorded

1. **Appointment of Chair and Vice-Chair**

With no contenders for either role PH proposed MR remain chair, and RW seconded this motion. MR had spoken with AA prior to the meeting to gain his views regarding the Chair and Vice-Chair roles and AA was happy to remain VC is no-one else was put forwards. RW proposed AA as VC and BD seconded the motion.

Mark Rundle therefore appointed Chairman with Andrew Algar as Vice-Chairman.

At this point a councillor raised a question about whether the councillors must re-register their interests etc as a parishioner had questioned the criteria for being a councillor, especially with regard to residency. It was agreed that JS would investigate this with DALC

Action Point:

**JS** to enquire with DALC whether councillors need to renew admin and the criteria for being a councillor

1. **Minutes – consider resolve and approve the minutes of the meeting held on 14/04/25**

**Playground Funding**

The parishioner who was to assist with grant applications is apparently moving from the village. RW has spoken with the clerk of another parish who said anyone can apply for funding if they have received the relevant training.

As an aside a councillor had received an email about a 12- person bumper outdoor fitness package available for public spaces. It was agreed this would be a welcome addition to the playing fields and meet the requests of some parishioners, so the following actions were agreed: -

Action Points:

**JS** to ask the company who had emailed if they are aware of any relevant grants we could apply for. Also to ask the company how long this offer is on for and how quickly we would have to get it installed if we were to go ahead.

**RW** to ask Playsafe the company who provide the safety audit if they have any leads for grants applications for installation like this.

**RW** to put some information on social media reference grant application and funding to see if there is any experience locally, we are unaware of

**Gate Post replacement**

This action is ongoing, and MR is to source and lead the piece of work

Action Point: -

**MR** to source a gatepost and install it, to reach out to others if assistance is required

**Swing Repair**

The swing seat has been removed and is stored at SM’s property, we hope to have an update from AA at the next meeting.

Action Point:

**AA** to update council with progress regarding the repair of the structure at the June meeting.

**Damaged Roof and De-laminated wood on multi-play area**

Awaiting progress report from AA, deferred to next meeting.

Action Point:

**AA** to update council with progress regarding the repair at the June meeting.

**Repair to Dog Waste Bin**

SM has yet to complete this task, and is aware it is still outstanding.

Action Point:

**SM** to complete task by June meeting and report back.

1. **Finance**

Bank signatory still not sorted

Action Point:

**JS** to liaise with **BD** to try and resolve this

*Invoices to pay*

Gallagher Insurance renewal £1256.03

Riven £13.54

Middle Oak Sanitary Services inv. 9 £120

Middle Oak Sanitary Services inv. 4 £144

WJ Algar grass cutting £160

Eagle Plant portaloo VE day (reimburse CM) £72

*Monies received since last meeting*

WDBC Precept £7280

VE Day raffle money £233

Seamoor Lotto £10.50

Reserve Account Interest £22.96

*Bank balances on the 19th May*

Reserve Account £22,920.56

Current Account £7336.40

CM agreed to make payments then move most of balance to the savings account to attract interest.

1. **Planning Applications**

No matters.

1. **Playground – Update on works to the play equipment and funding opportunities to upgrade the play equipment.**

Discussed in action points earlier.

Outdoor fitness equipment also discussed earlier.

CM offered to plan and hold a Pig Racing event in the village to raise funds towards the purchase of the fitness equipment or repair of the current play equipment.

Action Point:

**CM** to plan fund raising event

1. **VE Day commemoration – update on the event**

MR reported a good night and said Well done to all involved. It was agreed a thank you letter must be sent to Hazel and Graham, and we would approach Dartmoor Bars to see if they might provide a hospitality voucher as a way of thanking Mr & Mrs Butt.

CM reported £233 raised by the raffle, thanks to all who provided prizes, and that the money was already in the council bank account.

Victor Hulbert had contacted CM to ask if anyone could write up an account of the evening for the next edition of Northlew News. After the meeting PH kindly offered to do this.

Action Points:

**CM** to contact Dartmoor Bars and ask ref the voucher

**JS** to send card to Hazel and Graham to thank them

**PH** to get a write up to Victor Hulbert

1. **Correspondence**

None received

1. **Questions / AOB / Date of Next Meeting**

RW raised a question about the tree ‘outside Olives’ as it had been reported to be dead. If that is the case SM offered to do this FOC. It was questioned if we ‘d need to seek permission from the WDBC in case there is a TPO on it. It was agreed that the clerk could investigate this.

The topic of training came up again, for councillors and for the clerk. JS to enquire with DALC if they have a trainer who would visit the parish and train all councillors in one sitting and whether they had a clerk trainer who could assist JS in her role, to fit around her availability, as she has been left to teach herself most of the role.

Action Point:

**JS** to contact DALC for leads regarding training of councillors and training for herself.

**Date of next meeting Monday June 16th at 7.30pm in the Victory Hall.**