

Northlew Parish Council
The Knoll,
Northlew EX20 3BR

Clerk: Mrs J Millership

Telephone: 01409 221409

Minutes: of Parish Council meeting held in the Victory Hall on Monday 18th February 2019 at 7.30 pm

Present: Councillors Joanna Wilson (Chair), Celia Rundle (Vice Chair), Bryan Dufty, Mark Rundle, Terry Hatt, Jane Colbourne and Patrick Kimber (WDBC)

Apologies: Simon Dufty, Kate Hawkins and James McInnes (WDBC)

Public Question Time

No members of the public present

1. Minutes of last meeting: These were signed correct from the meeting held on 14th January 2019

2. Declaration of interest
None applicable

3. Matters arising:

1. There are still some new dog waste bins to be positioned around the village but it was agreed to wait to see if there is any demand for a specific area currently not covered. Thanks to Terry Hatt for taking on the responsibility for installing them.

2. Original Deed for the playing field to be sent to the solicitors

Action: Mrs J Wilson to liaise with Trowers & Hamlyn Solicitors

4. Finance

The invoices for most of the adverts have now been sent out and invoicing is being aligned with our financial year. A couple have to be hand delivered. The remaining invoices will be sent out in March. New invoices for everyone who advertises in the Northlew News will be sent out in April to cover the period April 2019 – March 2020. We have received two new enquiries from businesses who wish to list adverts.

Payments agreed

1. Cleaner £80
2. Glasdon £297.72 poles for dog bins agreed to pay now credit received
3. EDF £24.53

Payments received

Advert monies received to date for advertising in the Northlew News include:

1. Elmfield B&B £32.50
2. P S Electrical £50
3. Steve Lofthouse £37.50
4. CBL £160
5. Carmel £130
6. A Stock £45.

The varying amounts received reflect the amount of time the adverts have been in the Northlew News, the size of the adverts and some payments include one off donations.

5. Parish Council Website

Ms C Rundle reported that more data has now been submitted and further actions still required

Action: Ms C Rundle to follow up with Vision ICT and councillors who are helping with the project

6. Planning

1. Application 0157/19/VAR change of windows at Glebe Yard – support
2. Application 0102/19/OPA erection two dwellings Crowden Road – support but point out the following caveats – adjacent to playing field and DAA landing site with potential night time landing. Vehicular access to the playing field must be maintained at all times i.e. 24 hours per day 365 days per year. Therefore, parking for any residential properties must be contained within their own area. Also ensure trees retained
3. Application 0266/19/FUL retrospective changes etc at Durdon Farm – support

7. Funding Query for Short Mat Bowls Club

It was agreed that we do not have any spare funds to support this club at this point in time

Action: Mrs J Wilson to contact the parishioner to explain

8. Neighbourhood Plan

Mrs J Wilson has spoken with WDBC regarding the development of a neighbourhood plan and has been sent a template for the structure of a plan for a smaller area/parish. There are several advantages to creating a plan, including having a say where any future development in the village may take place, but it is recognised that would take a lot of commitment and work by several parish councillors to complete. WDBC would be available to support the Parish Council but would not take on the work on their behalf. Given that this is an election year for parish councillors it was agreed that it would be better to review the development of a neighbourhood plan after the election. It was therefore agreed to defer this topic until after elections in May and put it on the agenda for June.

9. Annual Parish Assembly

This will be held before our next meeting in March – Mrs J Wilson suggested it would be a good idea to give a report of PC achievements over the past year – all agreed

10. Parish Council Elections in May

1. The Clerk informed everyone of the diary of events/actions for nominations. Paperwork for this should arrive before the next meeting for distribution
2. Mr P Kimber spoke about being a Borough Councillor, there is a briefing meeting in Tavistock on 25th February for anyone interested
3. Mrs J Wilson reported that she will attend a DALC training on 7th March regarding election procedures for Councillors

11. Clerk Vacancy

Mrs Millership and Mrs Colbourne informed the Parish Council that they know of someone who has expressed an interest in the role as clerk

Action: Mrs Colbourne to contact the person in question and ask her to get in touch with Mrs Wilson

12. Matters brought forward by chair and councillors

Mr M Rundle is leading the working party looking into the proposed idea to hold a Soap Box Derby. There has been an encouraging amount of interest shown in the idea. Detailed information is now required regarding such things as road closures, insurance and potential costs to assess the feasibility of taking this idea forward. The proposal is for the derby to take place in September with any monies raised going to agreed charities and community projects such as the refurbishment of the toilets.

Action: The Clerk to contact insurance regarding public liability cover and any other requirements needed

Mr T Hatt reported that he has been contacted by Halwill Football Club to see if it would be possible to use our playing field for league games. The initial reaction from councillors was supportive of this idea however it was agreed that more information is required as there are specific requirements for playing fields which are eligible to hold league games. It was agreed that a written proposal would need to be presented to the Parish Council for consideration

Action: Mr Hatt to follow up

It was commented that parking outside the Victory Hall has become very congested but that this was beyond the jurisdiction of the Parish Council

Mrs J Wilson reported on her visit to the parishioner who had written a letter to the Parish

Council in response to the letter sent to all parishioners about whether or not the playing field is a dog free zone. The meeting was very constructive and helpful.

13. Items for the newsletter

14. Next Meeting

The next meeting will be held on 18th March 2019 with Annual Parish Assembly prior

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Mrs J Wilson

Chair